

# The F1 key

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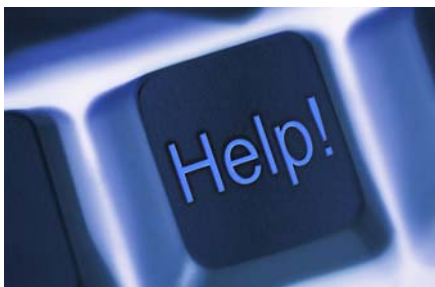
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## Mark Your Calendars for the Annual F1 Computer Club Appreciation Dinner

June 26, 2007, 6:00 p.m.

Shell Knob VFW Building



### Chicken and fixins' to be served.

Reservations are required. Make them now to [wmcgrew@sofnet.com](mailto:wmcgrew@sofnet.com).

Each member may bring one guest.

Only \$2.00 for each meal!

## Shopping for Discounts

Is one of your New Year's resolutions to spend less money when you shop? Then make the Internet your new best friend. Even a few minutes of online research can uncover great deals and discounts on a wide variety of products. Resolve today to start visiting penny-pinching sites, and you'll be dollars ahead in no time.

### [www.fatwallet.com](http://www.fatwallet.com)

You'll get the skinny on how to save money at fatwallet.com. They feature thousands of deals from hundreds of stores, updated daily. Start by checking out the Hot Deal News and the Big Fat Deal of the day or go straight to a specific store or product search. You can also see lists of the latest, most popular or about-to-expire deals. Buy items through this site and you can even earn a cash-back bonus. Which, of course, could result in your wallet getting fatter.

### [www.dealmine.com](http://www.dealmine.com)

You're probably sitting on a bunch of discounts you can use in your everyday life — and you don't even know it. Here's a convenient place to find out what discounts you're eligible for as a customer of credit card companies or a member of miles/points programs or associations. For example, type in AAA and you'll get a list of dozens of AAA discounts from stores, restaurants and services.

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# Club Business

## Tentative Meeting Topics

Subject to change

May	22	QUESTIONS AND ANSWERS
June	26	ANNUAL DINNER
July	24	TBD



**FRUSTRATED?**

**IT'S TIME TO  
JOIN THE F1  
CLUB!**

**DON'T  
FORGET!**



When lightning is in the area, unplug your power cord **AND** your phone line from your computer. Lightning will hit a computer modem before it damages anything else in your house. If rain is in the forecast, **UNPLUG** before you leave your home or office.

## SUPPORT FOR THE CLUB

Bring your neighbor, friend or fishin' buddy to our next meeting. The survival of our club depends on membership. Do what YOU can to help it grow.

Please keep your dues paid. It's through these monies we are able to publish a newsletter and give back to the community through donations and education.



## F1 KEY ADVERTISING RATES

*Classified ads (25 words or less) – free to members*

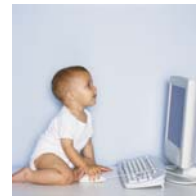
Flyer insert (advertiser supplies ad)	\$ 30.00
Full page (7.5" x 10")	\$ 20.00
Half page (3.5" x 10")	\$ 15.00
Quarter page (3.5" x 5")	\$ 7.50
Sixth of a page (3.5" x 3")	\$ 5.00
Business card	\$ 3.00

Ad on cover – add \$ 5.00

Prices shown are for one ad, one month.

**Ads must be submitted to the editor (pryzm@centurytel.net) by the 7<sup>th</sup> of the month.**

If you have any questions, e-mail: f1club@mo-net.com



**FEELING  
LEFT  
BEHIND?**

## JOIN THE F1 COMPUTER CLUB!

Membership in the F1 Club entitles you to receive our newsletter and to come to our meetings, held on the 4<sup>th</sup> Tuesday of each month (except Dec.). As a member, you will also get a discount on any classes we offer.

Come to the next meeting, check it out, and if you decide you want to join, drop off your membership dues – good for one full year.

**Individual membership - \$22**

**Family or business membership - \$28**

**OR**

If you can't make it to a meeting, but you still want to join, send a scrap of paper with your name, address, phone number and e-mail address (if you have one) to:

**Willa McGrew  
HCR 1 Box 4078  
Shell Knob, MO 65747-0535**

Include your check made out to the F1 Computer Club.

# CenturyTel Website Compass (website compass.com)

## Finding Recently Visited Websites

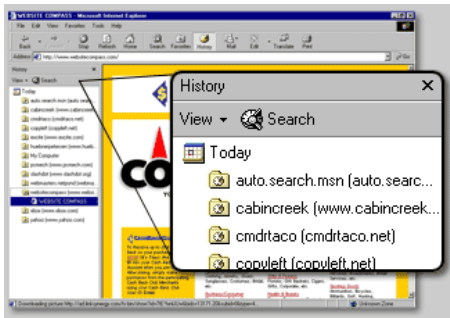
### Step 1:

Move your cursor arrow to and then click on the HISTORY button found on the toolbar at the top of your browser. A history window will then appear on the left side of your browser window.



### Step 2:

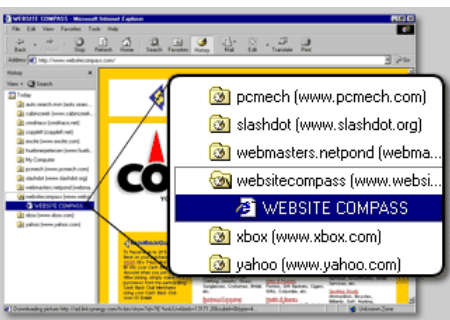
List of recently visited websites will be shown within the history window.



### Step 3:

Click your cursor arrow on the website you are looking for, and the site will appear within your browser's window.

To close the history window, simply click your cursor arrow on the X button located in the upper right-hand corner of the history window, and the window will disappear.



## Inserting Signatures Into Messages in Outlook Express

*If you currently don't have any signatures, follow this tutorial to create one.*

**Step 1:** With Outlook Express open, click your cursor arrow on the "Tools" menu and then click "Options" from the drop-down menu.

**Step 2:** In the "Options" window, click on the "Signatures" tab.

**Step 3:** Click the "New" button to create a new signature.

**Step 4:** Click on the newly-created signature's name to highlight it. Then, click the "Rename" button. Type in the name by which you wish to refer to your signature.

**Step 5:** Enter whatever you want your signature to say in the text field in the "Edit Signature" section.

**Step 6:** To automatically add your signature to every message, check the box next to "Add signatures to all outgoing messages."

**Step 7:** Click the "OK" button to close the "Options" window.

**Step 8:** Create a new e-mail message. Your signature will appear at the bottom of the window. Simply type your message above it.

## Setting a New Default Page

**Step 1:** Open Internet Explorer.

**Step 2:** With your mouse, click your cursor arrow on the "Tools" menu header at the top of your browser and select "Internet Options" from the resulting drop-down menu.

**Step 3:** From the "General" tab under "Home Page," type the URL (web address) of your Internet Service Provider's home page, i.e., <http://www.yourispnamehere.net>.

**Step 4:** Click your cursor arrow on "Apply" then click "OK."

**Step 5:** To test, click your cursor arrow on the "Home" button on your browser's toolbar. This should now load your new start page.

## How to Stop Nasty Email Offers

Once you start receiving spam—the unsolicited e-mail offers you are receiving—there’s not much you can do to stop it. There are several ways to control and filter spam, including built-in junk mail filtering in your e-mail program and also having it filtered by your ISP before it gets delivered to your computer. Here are a few things to try.

1. Ask your ISP if they offer any junk mail or spam filtering services. This will delete a large portion of spam before it gets to your mailbox.
2. To catch the junk mail that might make it past your ISP’s junk mail filter, enable any junk mail or spam filtering that your e-mail program offers.
3. Make sure you don’t click on any unsubscribe links in these e-mails unless you are positive they are from a legitimate company. Many spammers use “unsubscribe” links to verify that an e-mail address is active and you’ll get tons more spam if you click on one.
4. Use a free “throwaway” e-mail account from Yahoo! Mail, GMail, or MSN Hotmail to sign up for any online activities, offers, etc. so you have more control on who has access to your private e-mail address.

## Controlling Junk Mail in Outlook Express

Here are some basic strategies for controlling junk mail in Outlook Express.

**Blocking a Sender** To block a sender, just select the offending message and click Block Sender on the Message menu. Outlook Express will then ask if you wish to delete all messages from that sender that are in the current folder. Any new message you receive from that sender will be immediately moved to the Deleted Items folder.

While Block Sender is easy and fast to use, it does have drawbacks. It downloads the complete message, rather than deleting it directly on the server. It blocks only by e-mail address, but spammers seldom use the same address more than once anyway. For a greater level of control you need to filter mail using message rules.

**Message Rules** offer many more options than Block Sender. Not only can a rule delete messages from a particular address, but also those containing certain words or phrases in the Subject line or message body, or those above a certain size. They can also block messages by what they do not contain, such as those without your own address in the To or CC lines.

To create a message rule to block a specific sender:


1. Select a message from the sender for whom you wish to create a rule.
2. On the Message menu, click Create Rule From Message. A new message rule window will open with the From address of the sender already entered as the rule’s condition.
3. In the Actions box, scroll to the bottom of the list of possible actions and select Delete it from the server.
4. Type a name for the rule in the Name box, then click OK.
5. An info box will inform you that the rule has been successfully added.

Remember that Block Sender simply moves the filtered message to the Deleted Items folder. This rule deletes the message directly on the server, thus saving you the trouble of downloading it before deleting it. Be very careful therefore that you really do mean to block that sender. Once the message is deleted from the server it is too late to change your mind.

You can also create message rules from scratch, as well as copy or edit existing rules.

1. On the Tools menu, point to Message Rules, and then click Mail.
2. To create a new, blank rule, click the New button.
3. To create a new rule based on an existing rule, select a rule and click the Copy button.
4. Use the Modify button to change an existing rule.
5. Use the Move Up and Move Down buttons to arrange rules in the proper order.

**Tip:** Our first reaction to an onslaught of spam is to filter out all the junk. But sometimes it is actually easier and more effective to filter in valid mail. The easiest way to filter in valid mail is to choose “stop processing more rules” as the only action in a rule. Then set the conditions that you desire, such as “when the message is from grandma or grandpa or friend or boss.” Then all messages caught by the rule will simply be left in the Inbox and will not be acted upon by any other rules.

 **Mo-Net, Inc.**  
Your local  
Internet service provider  
Visit our offices at  
301 N. Lincoln in Monett, MO

- E-mail account
- Personal Web page
- Local access
- Unlimited use
- One low monthly rate

Get connected:  
**417-235-8291**

Mailing address:  
P.O. Box 150  
Monett, MO 65708

The Internet service provider that offers toll-free, local dial-up in the following communities in SW Missouri:

- Aurora
- Cassville
- Exeter
- Fairview
- Golden
- Jenkins
- Mano
- Monett
- Pierce City
- Purdy
- Shell Knob
- Slotts City
- Stark City
- Verona
- Washburn
- Wheaton

## How Phishing Works (HowStuffWorks)



Suppose you check your e-mail one day and find a message in your inbox from your bank (HSW Bank).

You've gotten e-mail from them before. But this one seems suspicious, especially since it threatens to close your account if you don't reply immediately. What do you do?

This message and others like it are examples of phishing, a method of online identity theft. In addition to stealing personal and financial data, phishers can infect computers with viruses and convince people to participate unwittingly in money laundering. In this article, we'll examine the common traits of phishing schemes and the technological tricks that phishers use to deceive people and software.

Most people associate phishing with e-mail messages that spoof, or mimic, banks, credit card companies or other business like Amazon and eBay. These messages look authentic and attempt to get victims to reveal their personal information. But e-mail messages are only one small piece of a phishing scam. From beginning to end, the process involves:

- **Planning.** Phishers decide which business to target and determine how to get e-mail addresses for the customers of that business. They often use the same mass-mailing and address collection techniques as spammers.
- **Setup.** Once they know which business to spoof and who their victims are, phishers create methods for delivering the message and collecting the data. Most often, this involves e-mail addresses and a web page.
- **Attack.** This is the step people are most familiar with — the phisher sends a phony message that appears to be from a reputable source.
- **Collection.** Phishers record the information victims enter into web pages or pop-up windows.
- **Identity Theft and Fraud.** The phishers use the information they've gathered to make illegal purchases or otherwise commit fraud. As many as a fourth of the victims never fully recover [Source: Information Week].

If the phisher wants to coordinate another attack, he evaluates the successes and failures of the completed scam and begins the cycle again.

Phishing scams take advantages of software and security weaknesses on both the client and server sides. But even the most high-tech phishing scams work like old-fashioned con jobs, in which a hustler convinces his mark that he is reliable and trustworthy.

...continued from page 1

You can also search for discounts by store name or product category. To simplify things, this site offers myDealMine, a place to store all of your membership program account numbers and favorite deals for easy access.

[http://www.hgtv.com/hgtv/pac\\_ctnt\\_lnb\\_gutter/te xt/0,,HGTV\\_3938\\_12265,00.html](http://www.hgtv.com/hgtv/pac_ctnt_lnb_gutter/te xt/0,,HGTV_3938_12265,00.html)

One man's trash is another man's treasure which means a yard sale can be a great way to get rid of your extra stuff. If you've never held one before, or if prior attempts weren't particularly successful, take a crash course at this HGTV site. Search "yard sales" and browse through dozens of handy articles. You'll learn how to prepare items for a sale, display them for maximum impact, and price them to move.

[www.couponcabin.com](http://www.couponcabin.com)

Thousands of coupons and deals are housed inside this CouponCabin. Favorites include discounts from popular retailers like Target, Kohl's, Barnes and Noble, Office Depot, and Walmart. You'll find Internet-only coupons for online purchases as well as printable coupons for in-store use. Enter your e-mail address and they'll automatically send you their best coupons every Monday. Want to swap bargain stories with others? Join one of the forums and then trade tips on trimming prices.

# Tips, Tricks & How To's

## Tips and Warnings to Avoid Spam and Email Viruses (CenturyTel Compass)

### WARNINGS!

- Don't open an e-mail or e-mail attachment unless you expected the message and know the sender.
- Never respond directly to a spam e-mail message. This will only validate your e-mail address and, consequently, you may receive more spam. Forward the spam to an appropriate organization such as the Federal Trade Commission. Visit <http://www.ftc.gov/spam/> for more information.
- Never buy anything from a spam message.
- Don't download files and programs from sources you are not familiar with.
- Never follow the advice within an email 'virus alert' instructing you to remove a virus from your system without first verifying its validity. Many e-mail hoaxes and viruses masquerade as virus alerts.

### TIPS

- Only give your e-mail address to people you trust.
- Use the "BCC" (Blind Carbon Copy) feature of your e-mail program when emailing a large list of people. This will help keep everyone's e-mail addresses private.
- Use a virus protection program. Be sure to update the program's "virus definitions" as often as possible to help avoid new viruses.
- Update your software regularly. Software manufacturers such as Microsoft often release patches and software updates to address security problems.
- Back up your important e-mail and data to minimize the damage a virus can do.
- Use spam blocking software. Check and see if your ISP offers any spam filtering solutions.
- Never post your e-mail to a newsgroup, chat room or website. Many spammers use special programs to "harvest" e-mail addresses from the Internet. If possible, use a secondary e-mail address when needed.

The F1 *key*

P.O. Box 535  
Shell Knob, MO 65747-0535  
[www.f1computerclub.com](http://www.f1computerclub.com)

### **NEXT MEETING:**

Tuesday, May 22, 2007, 7PM  
Central Crossing Senior Center

The F1 *key*

*is distributed at the following locations:*

Shell Knob Branch Public Library  
Central Crossing Senior Center  
Shell Knob Chamber

**The F1 Computer Club meets on the 4<sup>th</sup> Tuesday of each month at 7PM.**